

 NAZARBAYEV UNIVERSITY	Autonomous organization of education Nazarbayev University		
	Approving body:	Academic Council	
Minimum admission requirements and Application package checklist for the Master of Science in Finance and Master of Business Administration programs of the Graduate School of Business of the autonomous organization of education Nazarbayev University			
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Initiator:	D. Patrick Dean of GSB		
Related documents	1. The Admission Regulations to the Master's programs at the autonomous organization of education Nazarbayev University		

Minimum admission requirements and Application package checklist for the Master of Science in Finance program of the Graduate School of Business of the autonomous organization of education Nazarbayev University

1. Admission requirements:

1) an undergraduate degree (Bachelor's degree or equivalent). During the application period, final year students may submit an official current transcript for consideration. Applicants recommended for admission must provide final transcripts and diplomas. Graduates of University are enrolled based on the evidence of final transcript confirming the degree completion followed by diploma submission within a month;

2) a minimum CGPA of 2.67 out of 4.00 or equivalent on applicant's degree (undergraduate or graduate degree, if the graduate degrees has adopted a GPA approach);

3) the absolute minimum requirement for English language proficiency test reports for admission to the Program is:

an overall IELTS test score of minimum 6.5, or the equivalent TOEFL (except Home Edition). The TOEFL (except Home Edition) equivalent must be determined by the Admissions Committee according to the conversion table posted on the ETS website or through another official source. Reading, listening and speaking sub-scores must be no less than 6.0. The writing sub-score also should normally be around 6.0. The test scores must be valid on the application submission date.



the absolute minimum requirement for English language proficiency test report for conditional admission is an overall IELTS test score of 5.5, with no more than one sub-score of 5.0, or the equivalent TOEFL (except Home Edition) scores as posted on the ETS website.

4) strong reading, analytical and mathematical skills as demonstrated by ALEKS/GRE/GMAT test;

Applicants with a CGPA of 3.0 or more out of 4.0 CGPA from NU-STEM programs (i.e., Engineering, Mining, Mathematics, Physics, Chemistry) or Economics program or from top-200 THE Ranked Universities can apply without taking the ALEKS/GRE/GMAT tests;

Nevertheless, such applicants are welcome to take the ALEKS/GRE/GMAT to increase their chances of being admitted to the Program. The Admissions Committee, at its discretion, can require an applicant to provide quantitative tests scores, even if the applicant's GPA is above 3.0 out of 4.0.

5) high level of motivation and strong interest in the Program outlined in a personal essay;

Applicants to the Program, at the discretion of the Admissions Committee, can be exempted from submitting the language proficiency test report if:

one of their earlier academic degrees was earned in a country with English as the language of official communication, academic instruction and daily life;

an undergraduate or graduate degree was earned in a program which was officially taught in English. Applicants must provide an official document confirming English as the language of instruction;

the applicant is a graduate of Nazarbayev University.

2. List of the applicants' documents for online application:

1) complete Application form;

2) scanned copy of a national ID or passport;

3) scanned copy of an official document confirming name change (if applicable);

4) scanned copy of degree diplomas with transcripts (diplomas/certificates with transcripts received from Kazakhstani universities must be notarized);

5) official electronic score report of Academic IELTS or TOEFL IBT (except Home Edition) certificates from Test Administrator valid as of date of online documents submission and its scanned copy. An applicant must indicate Nazarbayev University as a recipient when registering for the test. In case if the applicant passed the test earlier, he/she can contact the test center and indicate the Nazarbayev University as a recipient;

6) scanned document confirming English as the language of instruction (only for applicants who earned their degree in a program which was taught in English and request an exemption from submitting IELTS or TOEFL (except Home Edition));

7) electronic ALEKS/GMAT/GRE test certificate valid as of date of online documents submission (optional);

8) scanned copy of curriculum vitae;

9) scanned copy of essay;



- 10) scanned copy of documented proof of work experience (with notarized English translation) (if applicable);
- 11) scanned copy of corporate support/commitment letter/scholarship request letter;
- 12) two letters of recommendation (to be provided by referees electronically or in hard copy).



Minimum admission requirements and Application package checklist for the Full-Time Master of Business Administration program of the Graduate School of Business of the autonomous organization of education Nazarbayev University

1. Admission requirements:

1) an undergraduate degree (Bachelor's degree or equivalent). During the application period, final year students may submit an official current transcript for consideration. Applicants recommended for admission must provide final transcripts and diplomas. Graduates of University are enrolled based on the evidence of final transcript confirming the degree completion followed by diploma submission within a month;

2) a minimum CGPA of 2.75 out of 4.00 or equivalent on applicant's degree (undergraduate or graduate, if the graduate degree has adopted a GPA approach). The Admissions Committee has the right to make exceptions for applicants with a minimum GPA of 2.5. Applicants with less than 2.75 GPA cannot be considered for the state educational grant;

3) the absolute minimum requirement for English language proficiency test reports for admission to the Program is:

an overall IELTS test score of minimum 6.5, or the equivalent TOEFL (except Home Edition). The TOEFL (except Home Edition) equivalent must be determined by the Admissions Committee according to the conversion table posted on the ETS website or through another official source. Reading, listening and speaking sub-scores must be no less than 6.0. The writing sub-score also should normally be around 6.0. The test scores must be valid on the application submission date.

4) a mathematical skills as demonstrated by a test administered by the School on a set date. Applicants who provide valid GRE or GMAT test results may request exemption from the mathematical skills test;

5) 2 essays (the essay questions are available in the application form);

Applicants to the Program, at the discretion of the Admissions Committee, can be exempted from submitting the language proficiency test report if:

one of their earlier academic degrees was earned in a country with English as the language of official communication, academic instruction and daily life;

an undergraduate or graduate degree was earned in a program which was officially taught in English. Applicants must provide an official document confirming English as the language of instruction;

the applicant is a graduate of Nazarbayev University.

2. List of the applicants' documents for online application:

1) complete Application form;

2) scanned copy of a national ID or passport;

3) scanned copy of an official document confirming name change (if applicable);

4) scanned copy of degree diplomas with transcripts (diplomas/certificates with transcripts received from Kazakhstani universities must be notarized);



5) official electronic score report of Academic IELTS or TOEFL IBT (except Home Edition) certificates from Test Administrator valid as of date of online documents submission and its scanned copy. An applicant must indicate Nazarbayev University as a recipient when registering for the test. In case if the applicant passed the test earlier, he/she can contact the test center and indicate the Nazarbayev University as a recipient;

6) scanned document confirming English as the language of instruction (only for applicants who earned their degree in a program which was taught in English and request an exemption from submitting IELTS or TOEFL (except Home Edition));

7) electronic ALEKS/GMAT/GRE test certificate valid as of date of online documents submission;

8) scanned copy of curriculum vitae;

9) scanned copies of 2 essays in 500 words each;

10) scanned copy of documented proof of work experience (with notarized English translation) (if applicable);

11) scanned copy of corporate support/commitment letter/scholarship request letter;

12) two letters of recommendation (to be provided by referees electronically or in hard copy).

