



Appendix to the decision of the Provost dated December 5, 2024 No. 130-н/қ

# Admission Policy and Procedures to Master's programs at the autonomous organization of education Nazarbayev University

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#### **Retired Documents:**

**Title:** The Admission Policy and Procedures to Master's programs at the autonomous organization of education Nazarbayev University

Date: 20.01.2023

**Registration Number:** 7-н/қ

Approving Authority: Provost

## Section 1. Purpose and Application

1.1. These Admission Policy and Procedures to Master's Programs at the autonomous organization of education Nazarbayev University (hereinafter – the Policy and Procedures) establish the policy and procedures for the management and compliance during the admission process.

1.2. These Policy and Procedures are applied to the autonomous organization of education Nazarbayev University (hereinafter – the University) and its applicants applying to the Master's program.

# **Section 2. Terms / Definitions**

2.1. Basic definitions and abbreviations used in these Policy and Procedures are:

1) Admission Committee – an advisory and consultative body of the University established to implement arrangements for admission to the Master's programs;

2) Admissions Department – a unit of the University designated to facilitate admission to the Foundation, undergraduate, Master's and PhD programs of the University;

3) Admissions Department Evaluation Committee (ADEC) - a committee established within the Admissions Department with the possibility to include other staff or faculty of the University to oversee the admission to Master's programs;

4) **Applicant** – a citizen of the Republic of Kazakhstan, a foreign citizen or a stateless individual taking part in the selection process;

5) **Application form** – a form to be filled by an applicant for admission to the Master's programs posted in the Personal account;

6) **Conditional enrollment** – a type of enrollment/admission of applicants to Master's programs with a term or terms specified in the Decision on enrollment;

7) **Enrollment confirmation form** - a form filled by an applicant upon receipt of notification on admission to a Master's program of the University, which is the reason for enrollment/exclusion from enrollment to a program;

8) **External expert** – a representative of other School, the University alumni or a Partner Institution under the relevant Agreement or an internationally recognized the University or research institute, which has relevant resources (intellectual, scientific, methodological, educational, technological, technical, human), that is involved in conducting reviews and evaluations of applicants, as well as serving as external readers or evaluators to assure quality assurance;

9) **Guarantee fee** – a mandatory payment that secures the Applicant's place in Master's programs. The amount of the Guarantee fee is established and refundable in accordance with the internal documents of the University;

10) **Graduate of the University** – a person, who graduated from academic degree program of the University (bachelor's, master's, PhD, Doctor of Medicine, Residency);

11) Minimum admission requirements (MAR) - the criteria that applicants must meet to be eligible for admission to the University. While meeting these requirements allows an applicant to be considered for evaluation, it does not guarantee admission. MAR may contain conditions for study applicable for certain requirements. MAR of Programs shall be developed by the Schools separately, reviewed and if necessary edited by the Admissions Department and approved by decision of the Academic Council;

12) **Personal account** – online service providing a personal space on the University website <u>admissions.nu.edu.kz</u> upon application;

13) **Program** – Master's program offered by Schools except for Doctor of Medicine, Residency of the School of Medicine and Executive Master of Business Administration of the Graduate School of Business;

14) **Representative of the School** – faculty, administration or leadership of the School involved in managing academic and administrative functions within the University;

15) **School-based Admission Committee (SBAC)** - a committee established within the School for the selection of applicants to Master's programs. The final decision on admission is made by the Admission Committee;

16) **Schools** – the Graduate School of Business, the Graduate School of Public Policy, the Graduate School of Education, the School of Medicine, the School of Mining and Geosciences, the School of Sciences and Humanities, the School of Engineering and Digital Sciences of the University in which Master's programs are offered;

17) **Test certificate** – standardized internationally recognized test results required for admission to the University based on program requirements;

18) **Timeline** – a sequential representation of the admission stages arranged in chronological order, indicating the time of period based on a type of funding, and the responsible office/person. Timeline specifies deadlines for different types of funding based on the application submission date.

#### Section 3. Main Provisions

# **3.1 Admission Requirements**

3.1.1. Admission to Programs shall be on a competitive basis except for the cases stated in Clauses 3.5.23. and 3.5.24. of these Policy and Procedures.

3.1.2. Applicants who have met the MAR can take part in the competition if they are:

1) students in the final program year of higher education institutions;

2) applicants who have graduated from higher education institutions.

3.1.3. To be eligible for inclusion in the selection process for admission to Programs, all applicants must meet the provisions of these Policy and Procedures and MAR.

3.1.4. The minimum requirement for English language proficiency for admission to a Program must be stated in the MAR of a specific program.

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3.1.5. Applicants can be exempted from the requirement stated in Clause 3.1.4 of these Policy and Procedures if:

1) they have earned a degree in a country where English is the official language of communication, academic instruction, and social interaction;

2) they have completed an undergraduate or graduate degree officially taught in English. At least 70% of all subjects must be taught in English, with official confirmation from the university where the studies were conducted in any languages other than English;

3) they are Graduates of the University, except for programs where the language of instruction was not English.

3.1.6. Test certificates are considered valid if their results do not expire by the date of application submission by an applicant. The validity of sport achievements certificates is indicated in the internal documents of the University.

3.1.7. Transfer of credits of applicants is carried out according to Academic Policies and Procedures for graduate programs of the University.

3.1.8. Readmission of applicants is carried out according to internal documents of the University.

3.1.9. Each Program must clearly specify its classification as either under SBAC or ADEC in its MAR. The admission process to Programs can differ based on this classification and shall be held in accordance with subsections 3.2. or 3.3. of these Policy and Procedures.

3.1.10. The relevance of academic and professional background and the equivalency and appropriateness of earlier degrees will be determined by the Schools/Admission Committee (for SBAC) and Schools/Admissions Department (for ADEC).

#### **3.2. School-based Admission Committee**

3.2.1. SBAC should have its own Admission Committee and Secretary for consideration of applicants under any types of grants/sponsorships (including programs of the Graduate School of Business, regardless of source of funding). The SBAC is composed of faculty members and may include a Representative of a School and/or External expert determined at the discretion of a School.

3.2.2. The total number of voting members of the SBAC shall not be less than 5 (five).

3.2.3. Members of the SBAC, including the Chairperson and the Secretary, shall be approved by the decision of the Provost or his/her designee. The activities of the SBAC and Secretary are managed by the Chairperson of the SBAC or his/her designee.

3.2.4. The Admission Committee may have a Vice Chairperson. In the absence of the Chairperson, his/her powers shall be exercised by the Vice Chairperson, if the other is not specified in the agreement with the strategic partner.

3.2.5. In addition to voting members, the SBAC may include non-voting members.



3.2.6. Methodology (selection criteria) must be applied equitably during the selection processes and should be attached to the Minutes of the first meeting of the SBAC for the corresponding academic year.

3.2.7. The SBAC is authorized to review applications, evaluate applicants, and make recommendations with respect to admission decisions. The SBAC must be familiarized and comply with the internal documents on conflict of interests and confidentiality of the University.

3.2.8. The SBAC members are responsible for ensuring that the admission procedures comply with these Policy and Procedures and the MAR.

3.2.9. The number of SBAC members evaluating application packages is specified in the methodology. The SBAC may, at its discretion, include the interview stage.

3.2.10. If necessary, all applicants meeting MAR can be interviewed either in person or via video conference by the SBAC. If necessary, the SBAC may assign interviewers who are not members of the SBAC: representatives of Schools, the University alumni, external experts or representatives of a strategic partner. The number of designated interviewers for interviewing applicants shall not be less than 2 (two) per applicant.

3.2.11. The Secretary of SBAC is a non-voting member. In the absence of the Secretary of the SBAC, the Chairperson of the SBAC or his/her designee appoints the temporary replacement Secretary with indication of such replacement in the SBAC meeting Minutes.

3.2.12. The Secretary of the SBAC is responsible for:

1) Accuracy of information containing the SBAC meetings Minutes;

2) coordination of activities of the SBAC, and organization of the SBAC meetings;

3) invitation of shortlisted applicants to an interview (if applicable);

4) execution of the Minutes of the SBAC meetings;

5) ensuring the match of the language versions of the Minutes of the SBAC meetings;

6) maintaining applicants' application packages;

7) maintaining applicants' interview evaluation results (if applicable);

8) close cooperation and interaction with the Admissions Department on admission issues;

9) collecting signatures and registration of the meeting Minutes of the SBAC;

10) responsible for the safety of Minutes until being transferred to the University Joint Archive;

11) implementation of other activities in accordance with instructions of the SBAC and its Chairperson.

3.2.13. Meetings of the SBAC for the Programs shall be held as needed during the admissions period with a quorum, defined as a simple majority of the SBAC voting members present.

3.2.14. The SBAC may take votes and make decisions in the meeting through conference call, videoconferencing or in other interactive ways (if necessary). Such participation shall be recognized in determining the quorum. The means of interactive



participation of a voting member of the SBAC shall be indicated in the meeting Minutes.

3.2.15. Decisions of the SBAC shall be taken by a simple majority of the votes of those voting and counted in determining the quorum. The Chairperson or his/her designee has the deciding vote in case of tied votes.

3.2.16. Decisions of the SBAC are final and recorded in the meeting Minutes by the Secretary of the SBAC according to the specified requirements for preparing meeting Minutes at the University. Decisions of the SBAC are not subject to appeal.

3.2.17. The meeting Minutes shall reflect the decision-making process regarding all applicants.

3.2.18. The working language of the SBAC meetings is English. The Minutes in English and Kazakh shall be signed by the Chairperson and the Secretary of the SBAC or their designee(s).

3.2.19. The Minutes of the SBAC meetings are confidential and are not subject to dissemination to third parties, except for employees of the University in the frame of their duties.

3.2.20. All the Minutes of the SBAC meetings are duly stitched, numbered, scanned and bound by the Secretary of the SBAC, registered and transferred to the University Archive. The Secretary shall provide scanned copies of the signed Minutes to the Admissions Department prior to the start of an academic year according to the academic calendar of the year of enrollment.

3.2.21. The final decision on admission of applicants considered on a full tuition fee-paying basis can be made without placing them in the ranking, provided they comply with the MAR. In this case, the decision will be made by the ADEC (except for the programs of Graduate School of Business) upon approval of the School within the deadlines approved according to Clause 3.4.1. of these Policy and Procedures.

#### **3.3. Admissions Department Evaluation Committee**

3.3.1. For programs classified under review of the ADEC for admission for any types of grants/sponsorships, Schools are responsible for providing the application evaluation methodology (selection criteria) to the Admissions Department via memo.

3.3.2. The ADEC shall be established, composed of members from the Admissions Department, with the Associate Provost for Graduate Studies of the University or his/her designee serving as the Chairperson and a Secretary appointed from the Admissions Department. The ADEC will be approved by the Decision of the Provost. The committee must consist of at least 5 (five) members, all of whom are voting members, except for the Secretary. The ADEC will review applications and provide preliminary rankings to the School Department Chair or his/her designee/equivalent via corporate email based on the evaluation results according to School's methodology (selection criteria) and MAR. The School Department Chair or his/her designee/equivalent is responsible for approving the ranking made by the ADEC for their respective Master's program(s) within 5 (five) working days.

3.3.3. In addition to voting members, the ADEC may include non-voting members.

3.3.4. If so decided by the School Department Chair or his/her designee/equivalent, applicants meeting MAR can be interviewed either in person or via video conference by the School. The programs classified in the MAR as requiring high safety standards can request from applicants (including applicants on a full tuition fee-paying basis) confirmation of completion of necessary prerequisite laboratory courses or other evidence during the interviewing stage and make decisions on their admission based on this requirement. The assigned interviewers and interview evaluation results must be included in the Minutes. The School should conduct interviews within the same 5 (five) working days allocated for revision and approval of the preliminary ranking by the School Department Chair or his/her designee/equivalent as indicated in Clause 3.3.2. of these Policy and Procedures. Interview evaluation results may affect the rankings provided by the ADEC.

3.3.5. Final admission decisions will be based on the School's methodology (selection criteria), the MAR, the final rankings approved by the School Department Chair or his/her designee/equivalent and endorsement by the Associate Provost for Graduate Studies of the University.

3.3.6. Meetings of the ADEC to review applications should be held as needed and recorded in the meeting Minutes. A meeting of ADEC may include reviewing more than one program under the ADEC.

3.3.7. The meeting Minutes shall reflect the decision-making process regarding all applicants.

3.3.8. The final decision on admission of applicants considered on a full tuition fee-paying basis can be made without placing them in the ranking, provided they comply with the MAR. In this case, the decision will be made by the upon approval of the School within the deadlines approved according to Clause 3.4.1 of these Policy and Procedures.

3.3.9. The Secretary of ADEC is responsible for:

1) accuracy of information of the Minutes;

2) execution of the Minutes of the ADEC meetings;

3) ensuring the match of the language versions of the Minutes;

4) maintaining applicants' application packages evaluation results;

5) close cooperation and interaction with the Schools on admission issues;

6) collecting signature(s) and registration of the Minutes;

7) responsible for the safety of Minutes until being transferred to the University Joint Archive.

3.3.10. Meetings of the ADEC shall be valid with a quorum, defined as a simple majority of the ADEC voting members present.

3.3.11. The ADEC may take votes and make decisions in the meeting through conference call, videoconferencing or in other interactive ways (if necessary). Such participation shall be recognized in determining the quorum. The means of interactive

participation of a voting member of the ADEC shall be indicated in the meeting Minutes.

3.3.12. The Chairperson or his/her designee has the deciding vote in case of tied votes.

3.3.13. Decisions of the ADEC are final and recorded in the meeting Minutes by the Secretary of the ADEC according to the specified requirements for preparing meeting Minutes at the University. Decisions of the ADEC are not subject to appeal.

3.3.14. All the Minutes of the ADEC meetings are numbered, duly stitched, registered and transferred to the University Joint Archive.

3.3.15. The working language of the ADEC meetings is English. The Minutes in English and Kazakh shall be signed by the Chairperson and Secretary of ADEC.

3.3.16. The Minutes of the ADEC meetings are confidential and are not subject to dissemination to third parties, except for employees of the University in the frame of their duties.

#### 3.4. Application process

3.4.1. Admission period, number of rounds, and all deadlines related to admission to Programs are set in Timeline by the Admissions Department and approved by the respective Dean of School or his/her designee.

3.4.2. Admission to the University programs is based on the principle of meritocracy, which implies the selection of applicants based on their academic achievements and other specified evaluation criteria, providing everyone with equal opportunities at admission, and facilitating the selection of the most promising and talented students without the influence of external factors. Each applicant for admission to the Programs shall be evaluated individually, fairly, comprehensively and consistently.

3.4.3. To participate in the competition to Program, applicants apply on the University admissions portal (admissions.nu.edu.kz) and, before the indicated deadline in the Personal account, are required to:

1) accept the consent for personal data processing and fill out and upload the online Application form;

2) upload scanned (or electronic) copies of documents required in accordance with the MAR to a Program;

3) pay a non-refundable application fee unless exempted by the Managing Council of the University. The amount of application fee is set by the University internal documents.

3.4.4. The applicants qualified for grants on sport achievement specified in the University internal documents must provide additional supporting documents according to the requested format within specified deadlines set by the Admissions Department. Provision of these documents does not guarantee admission to a Program and within these grants.

3.4.5. The test certificates of IELTS or TOEFL shall be provided to the University through an electronic version from a test administrator with the obligation to submit a scanned copy or electronic copy (if not exempted). In cases where it is not possible to provide IELTS or TOEFL scores through a test administrator, verification may be conducted using digital credentials from services recognized by the Admissions Department.

3.4.6. Applicants may apply for a maximum of two graduate programs offered by the University in one academic year. In case of admission to both programs, applicants must choose only one program.

3.4.7. The Admission Committee or the Admissions Department may request additional documents/information when necessary.

3.4.8. All submitted documents shall be in English or with notarized English translation, if other not specified in the MAR.

3.4.9. Providing false and/or incomplete information in a Personal account will result in exclusion from the selection process or dismissal from the University in case of enrollment. Applicants who falsify documents or violate test/interview procedure requirements shall be disqualified from the selection process or dismissed from the University in the case of enrollment and are not allowed to apply to the University programs of any level for any type of funding in the future.

3.4.10. Submission of a complete application package and meeting MAR does not guarantee admission to a Program.

# 3.5. Admission terms and procedure

3.5.1. The admissions process for consideration of applicants consists of the following stages:

1) First Stage – the Admissions Department reviews application packages of all applicants in their Personal accounts and checks the compliance with the MAR for the Programs. For SBAC, the Admissions Department provides the respective Admission Committees with information (table) on applicants' status regarding compliance with MAR before applicants can progress to the next stage of the selection process. For ADEC, the members of ADEC review and evaluate application packages.

2) Second Stage – the members of the SBAC or ADEC evaluate application packages that meet MAR according to the methodology (selection criteria) developed by the Schools.

3) Third Stage – the SBAC or ADEC create a ranking of applicants (excluding applicants paying full tuition fee, except the programs of Graduate School of Business) and recommend applicants for admission to the Programs on conditional or on unconditional basis. In case grant/sponsorship places are not available, applicants will be recommended for a fee-paying basis.

Programs will need to meet a minimum number of applicants for enrollment in order to be opened. That number will be documented in internal University accuments and updated on a regular basis.

3.5.2. Applicants recommended for admission, placed on a waiting list, or rejected applicants will be notified only by the Admissions Department.

3.5.3. In case of impossibility to arrange/take either of required entry examinations due to valid excuses (natural disasters, quarantine measures, closure of testing centers and etc.) the Schools are entitled to replace main exams with other alternatives. In doing so, the Schools develop and approve effective selection methodology and evaluation criteria and inform the Admissions Department via memo. SBAC or ADEC should specify this replacement in their meeting minutes.

3.5.4. While reviewing applications SBAC or ADEC, with School's approval, may initiate the transfer of an applicant from one program to another program of the same level within a School, subject to the agreement of an applicant.

3.5.5. Incomplete applications can be progressed to the Second and Third stages only upon the SBAC or ADEC decision, otherwise they should be rejected by the SBAC or ADEC. The reasons shall be indicated in the meeting Minutes.

3.5.6. Subclause 3) of Clause 3.5.1. of these Policy and Procedures does not apply to applicants considered for admission on a full tuition fee-paying basis (except the programs of Graduate School of Business) indicated in Clauses 3.2.21. and 3.3.8. of these Policy and Procedures. Such applicants can be recommended for admission without ranking and enrolled based on approved quota for allocated sources of funding and available seats.

3.5.7. Applicants recommended for admission who receive notifications on admission (regardless of the type of funding) must officially notify the University by accepting or refusing the admission offer in accordance with dates written in an admission offer by filling the Enrollment confirmation form. In case of acceptance of the admission offer, applicants must also fill out the Consent form on Guarantee fee payment and make a payment of a Guarantee fee via Personal account. Applicants must provide electronic/scanned copies of application documents indicated in the MAR. Otherwise, applicants will not be enrolled in a program.

3.5.8. The conditions of refunding of a mandatory Guarantee fee are specified in the internal document of the University.

3.5.9. Applicants recommended for admission must verify their final transcripts of a degree diploma based on one of the following options:

1) official hard copy sent directly to the Admissions Department via post mail by previous institution of study;

2) official soft copy sent directly to the Admissions Department email address from corporate email address of the previous institution of study;

3) official final transcript provided to the Admissions Department or verified through official digital credential services;

4) applicant provides a hard copy of an official final transcript to the Admissions Department.

The original hard copy will be returned to an applicant/student upon verification by the Admissions Department.

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Diplomas and transcripts of graduates of the University should be verified by the University system.

3.5.10. In case of impossibility to fulfill options mentioned in Clause 3.5.9. of these Policy and Procedures, the following options can be considered:

1) provision of a scan copy of a certificate on nostrification of a diploma issued by the legal authorities of the Republic of Kazakhstan;

2) provision of a scan copy of an apostille document of a foreign educational institution;

3) provision of a scan of notarized copy of diploma and transcript.

3.5.11. Applicants who refuse an admission offer or fail to complete its conditions and terms will not be enrolled in the relevant program in the academic year of their submission.

3.5.12. SBAC or ADEC shall place on a waiting list the applicants who fully met MAR of a relevant Program, passed competition stages according to Clause 3.5.1. of these Policy and Procedures but were not admitted to the Programs due to limits in the number of available places. Applicants' order in the waiting list should correspond to the final ranking order. Should a place in the Programs become available prior to the first day of classes according to the Academic Calendar of a year of enrollment, it will be offered by the Admissions Department to the applicants in the waiting list, in order of rank, by notification on admission.

3.5.13. Enrollment to a Program shall be formalized by the decision of the Provost of the University or his/her designee based on approved quotas for allocated source of funding and memos from Schools, which specify attendance of applicants in Orientation week.

3.5.14. Decision on Enrollment shall specify the source of funding for each admitted applicant.

3.5.15. Applicants who have already earned a Master's degree under the Republic of Kazakhstan state fund and/or Bolashak international scholarship are not eligible for admission under the state educational order or other types of grants to the University's Master's degree programs. If this is discovered at any stage, the Admissions Department reserves the right to revoke the admission offer.

3.5.16. Applicants placed in the waiting list according to Clause 3.5.12. of these Policy and Procedures can be considered for admission on a fee-paying basis.

3.5.17. The number of enrolled students shall not exceed the number of places allocated to the University Master's Programs based on approved quotas for the specific academic year.

3.5.18. The conditional enrollment can be practiced in the following cases:

1) The applicant indicated in Subclause 1) of Clause 3.1.2. of these Policy and Procedures recommended for admission may be enrolled conditionally based on evidence (official letter or notification from applicant's university of study) from graduating university that an applicant has completed an educational program and expects formal issuance of the final transcript and/or diploma by a specified date. In

that case, the decision on enrollment shall prescribe the period of time within which an applicant shall provide the necessary documents to the University.

2) Students of the University in their final summer semester of study may be considered for conditional admission to a Program without the diploma and/or official final transcript based on the memo from a School of study of the University indicating that the applicant is eligible to graduate and fulfills the program requirements and will receive his/her diploma in the next degree conferral. These applicants can be considered for admission on the condition that they submit the final transcript and diploma by the end of the first Fall semester according to the Academic calendar of a Program of the year of enrollment.

3.5.19. In the case of conditional enrollment specified in Clause 3.5.18. above, it must be indicated in the meeting Minutes. The meeting Minutes should record the following:

1) reasons for granting conditional enrollment;

2) timeline for the fulfillment of terms of conditional enrollment, which cannot be more than one year from the date of enrollment.

3.5.20. The applicant must fulfill all the conditions by sending the required documents to the Admissions Department via email correspondence by the indicated deadline. These documents should be uploaded to the Personal account. Upon fulfillment of the required stages, the applicant/student shall be considered as unconditionally enrolled.

3.5.21. In the event of failure to fulfill the terms of conditional enrollment, the student will be dismissed from a Program in case of enrollment.

3.5.22. The Schools and Admissions Department must notify each other of the fulfillment or non-fulfillment of the conditions of admission.

3.5.23. Deferred admission may be granted for 1 (one) academic year by the Admission Committee (for SBAC) and Admissions Department (for ADEC) with approval of Deans of the Schools or his/her designee prior to the Decision on enrollment of the Provost of the University. Deferred admission cannot be granted to applicants recommended for conditional admission.

3.5.24. An applicant with deferred admission will be considered for enrollment to a Program following year based on the previous year application, but does not retain earned funding (if any).

3.5.25. Awarding applicants the University educational grants, scholarship and enrollment on a fee-paying basis shall be carried out according to the procedure established by the internal documents of the University.

3.5.26. All documents and other materials submitted by or for applicants in connection with their application for admission to the Programs are accessible to the University and are subject to the University's internal documents concerning confidentiality.

3.5.27. All information related to the selection process of applicants is confidential.



3.5.28. The Admission Committee in cooperation with the Admissions Department shall resolve issues not regulated by these Policy and Procedures independently and resolution of these issues must be included in the respective meeting Minutes.

#### Section 4. Waiver

4.1. Only the Approving Authority is eligible to grant a Waiver from a certain provision of these Policy and Procedures, upon approval of Academic Council and Managing Council of the University sequentially as long as it does not violate academic calendar deadlines. A Waiver shall be granted only for a certain period and in exceptional circumstances as defined in the internal documents of the autonomous organization of education Nazarbayev University.

#### Section 5. Temporary Provision

5.1. Not applicable.

## Section 6. Revision

6.1. This Policy and Procedures to the Program shall be reviewed within one year after approval and completion of the admission round and revised if necessary.

#### **Section 7. Related Documents**

7.1. Law of the Republic of Kazakhstan "On the Status of Nazarbayev University, Nazarbayev Intellectual Schools and Nazarbayev Fund".

7.2. Charter of the autonomous organization of education Nazarbayev University.

7.3. Policy for preparing some internal administrative documents on core activities and students contingent in the autonomous organization of education Nazarbayev University.

7.4. Procedures for preparing some internal administrative documents on core activities and students contingent in the autonomous organization of education Nazarbayev University.

7.5. Regulations for managing documents and information containing confidential data at the autonomous organization of education "Nazarbayev University".

7.6. Academic Policies and Procedures for Graduate Programs of the autonomous organization of education Nazarbayev University.

7.7. Policy and Procedures on readmission of the former graduate students of the autonomous organization of education Nazarbayev University.

7.8. Policy for the award, withdrawal, or reallocation of educational grants of the autonomous organization of education "Nazarbayev University".